



Government of West Bengal  
Office of the District Magistrate & District Programme Coordinator  
Mahatma Gandhi National Rural Employment Guarantee Scheme West Bengal  
[Gram Unnayan Bhawan, 2<sup>nd</sup> Floor], Malda

NIQ NO: 01/2014-15

Memo No: ১৭৭ / III-25

Date: 01.06.14

Sealed quotation are invited from resourceful bonafide Chartered Firm having experience of similar type Audit in any State/Central Govt. Office/Sector. This is to inform him that total audit to be done 171 PIAs (146 nos. Gram Panchayats, 15 nos. Panchayat Samity, 9 nos. Line Deptt. and District MGNREGS Cell) of Malda District with in 15.07.2014 of MGNREGS Fund.

**APPLICATION & GENERAL INFORMATION**

1. The Quotation is available from website: [www.mgnregsmalda.org](http://www.mgnregsmalda.org) or District MGNREGS Cell mentioned above address. This facility is available up to 08.06.14 at 5.00pm and the same can be downloaded and used as Quotation document for submission.
2. The amount of quotation to be submitted for audit of each PIA at their own Pad & may be submitted by the agency by hand or through registered post, so as to reach this office before 2.00pm on 09.06.14. The undersigned does not take any responsibility for delay caused by the postal authorities.
3. Acceptance of lowest quotation is not obligatory and the undersigned reserves the every right to accept or reject any or all the quotation without assigning any reason thereof.
4. Duly self attested / certified copies of the following documents are to be enclosed in the quotation along with the application at his/her own pad addressing "Additional District Magistrate & Additional District Programme Co-ordinator, MGNREGSWB, Malda" with authorized address & contact details of the bidder. The originals are to be shown at the time of opening of Quotation paper.
  - i) Certificate of practice from ICAI
  - ii) Acknowledgement for empanelled with C&AG/State AGs.
  - iii) Audit experience in any State/ Central Govt. Office/Sector with in 3(three) year from 03.06.14.
5. Quotation forms will be treated as invalid without any relevant documents. No papers will be taken separately at the time of Quotation opening.
6. The rate should be including transportation, fooding & lodging and establishment cost along with required electronic device.
7. If the last date of submission and the date of opening of quotations are declared as holiday, the quotation will be received and opened on the next working day at the same time and venue.
8. Final payment will be made only after submission of full audit report of each PIA.

**DATE OF SUBMISSION OF TENDER**


1. Date of submission of quotation will be 09.06.14 up to 2.00pm.
2. The quotation must be submitted in sealed cover superscripting the NIQ No, Name & Address of the Quotationers. And the Quotation should be submitted in the Quotation Box in the office of the District MGNREGS Cell, Malda as mentioned above address within the time stipulated without fail.

Continued....

**DATE OF OPENING OF TENDER**

Quotation so received on 09.06.14 up to 2.00pm & it will be opened on 09.06.14 at 3.00pm in presence of the available Quotationers at the chamber of DNO, MGNREGS, Malda.


Enclosed: Annexure A

  
Additional District Magistrate &  
Additional District Programme Co-ordinator  
MGNREGSWB, Malda

Date: 04.06.14

Memo No: 52/10/11-25  
Copy for information given to

1. The Additional District Magistrate & Additional District Programme Co-ordinator, MGNREGSWB, Malda
2. CA to DM & DPC, MGNREGSWB, Malda
3. Notice Board, MGNREGSWB, Malda
4. The Commissioner, MGNREGS, Govt. of W.B. P&RD.
- 5-6. The SDO & SDPC, MGNREGSWB, Malda, Sadar/Chanchal, Malda
- 7-21. The PO & BDO, ----- Dev. Block, Malda.

  
Additional District Magistrate &  
Additional District Programme Co-ordinator  
MGNREGSWB, Malda